

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd.No.358 of 1980)

Accredited by NAAC

Prof. T. NAGA PRASUNA
PRINCIPAL

"Mount Pleasant"
8-2-249 to 267, Road No. 3,
Banjara Hills, Hyderabad - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date 08-07-2022

NOTICE

There will be a staff meeting on 11-07-2022 at 11 am in the Conference hall of the college.

The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Preparation of SSR 2022 -to be submitted to NAAC
4. Internship of students
5. Any other point with the permission of the chairperson.
6. Vote of thanks.

All the staff members are requested to attend the meeting without fail.

F. D. Grayson

Principal
Ghulam Ahmed College of Education

Vibrance

Advisor cum Director

Advisor-cum-Director
Ghulam Ahmed College of Education
Road No. 3, Banjara Hills,
Hyderabad - 34.

[illegible]



Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. T. NAGA PRASUNA
PRINCIPAL

"Mount Pleasant"
8-2-249 to 267, Road No. 3,
Banjara Hills, Hyderabad - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : 11-07-2022

MINUTES OF MEETING

The minutes of the meeting which met on 11-07-2022 at 11am are as follows:

Business transacted:

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. ATR of the meeting held on 3-1-2022- A short vacation for Pongal was given to the college from 13th to 16th January, 2022. Republic day was celebrated with flag hoisting, cultural and literary programs. Field trips to different schools were planned by Ms.Huda, the students were sent for observation. International Women's day was celebrated on 8th March, 2022. Ambedkar Jayanti was also celebrated by the students. Conduct of examinations happened smoothly with Ms.Prasuna being incharge of conducting them.
4. Preparation of SSR 2022, to be submitted to NAAC- The advisor presented the SSR and other related documents to all the staff members. The following staff members were made incharge of the 7 criteria- Criteria-1- Ms.Shruti B, Criteria-2-Dr.Pauleen, Criteria-3-Ms.Huda, Criteria-4-Dr.Afshan, Criteria-6- Ms.Tauqeer, Criteria-7- Ms.Lubna. Dr Saroja and Dr. Prasuna would be overall in charge. The persons incharge of each criteria was asked to choose the other staff members to help them collect the data and documents.
5. Internship of students- Ms.Rafiya and Ms.Najma were asked to plan a detailed schedule of school internship of the students. All the suggestions given by school principals and supervisors should be incorporated. Students should be asked to maintain time and discipline and follow COVID protocol. They should complete writing period plans before going to schools. DEO permission should be taken before sending the students to schools.
6. Any other point: The principal asked the lecturers to update all their notes and documents in lieu of the upcoming NAAC inspection.
7. The meeting terminated with the vote of thanks by the chair-person.

E. K. Basim

Principal

Ghulam Ahmed College of Education



V. Lakshmi

Advisor cum Director

Advisor-cum-Director
Ghulam Ahmed College of Education
Road No. 3, Banjara Hills,
Hyderabad - 34.

Staff present:-

1. Prof. Vibha Asthana
2. Dr.N.Saroja
3. Dr. T. Naga Prasuna
4. Dr. Deevana Pauleen
5. Mrs.Nisy Asokan
6. Mrs Rafia Sultana
7. Mr. Raziuddin Ahmed
8. Mrs. Syeda Tauqeer Fatima
9. Mrs. Shruti Bhargawa
- 10.Mrs. Lubna Ali Khan
- 11.Mrs. Lubna Hussaini
- 12.Mrs. Ashrafunnisa
- 13.Ms. Noorul Huda
- 14.Mrs. Syeda Nishat
- 15.Dr. Afshan Abdul Karim
- 16.Mrs. Arshiya Begum
- 17.Mr. Syed Hamza Ali
- 18.Dr. Najma Sultana
- 19.Ms. Teenat Fatima
- 20.Mr. Hussain Ali Khan
- 21.Mr. Suresh Babu
- 22.Mrs. Surtha Kirthy
- 23.Mr. Mohd. Zabiuddin
- 24.Mr. M.Raju



✓ P. Wayne

Principal
Ghulam Ahmed College of Education

Staff present:-

1. Prof. Vibha Asthana
2. Dr.N.Saroja
3. Dr. Deevana Pauleen
4. Mrs.Nisy Asokan
5. Mrs Rafia Sultana
6. Mr. Raziuddin Ahmed
7. Mrs. Syeda Tauqeer Fatima
8. Mrs. Shruti Bhargawa
9. Mrs. Lubna Ali Khan
10. Mrs. Lubna Hussaini
11. Mrs. Ashrafunnisa
12. Ms. Noorul Huda
13. Mrs. Syeda Nishat
14. Dr. Afshan Abdul Karim
15. Mrs. Arshiya Begum
16. Mr. Syed Hamza Ali
17. Dr. Najma Sultana
18. Ms. Teenat Fatima
19. Mr. Hussain Ali Khan
20. Mr. Suresh Babu
21. Mr. Mohd. Zabiuddin
22. Ms. Hureen Wasifa Siddiqua.

Vibha Asthana
Principal
Ghulam Ahmed College of Education





Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

03.01.2022

Date :

Ref.:

MINUTES OF MEETING

The minutes of the meeting which met on 03.01.2022 at 11am are as follows:

Business transacted:

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. ATR of previous meeting: Mr. Raziuddin reported that a number of Value added courses were planned and conducted very successfully, as per the students areas of interest. Dr. Pauleen conducted extra classes in mathematics. Conduct of extra curricular activities- Ms. Tauqeer conducted literary, cultural activities and games too. Covid protocol- was followed strictly. Invigilators for practical and theory exams were assigned by Dr. Saroja. Dr. Najma Sultana organized community welfare activities in various slum areas of twin cities.
4. Pongal vacations- A short vacation will be given to the college from 13th to 16th January, 2022.
5. Republic day celebrations- There will be a centralized flag hoisting ceremony in the campus. An online Quiz shall be conducted to mark the celebration. Dr. Pauleen was asked to prepare the quiz and administer it.
6. Field trips to different schools- Ms. Huda was asked to prepare the list of different types of schools to send the students for observation. The students will be instructed to observe the activities of the schools carefully, take pictures and write a report.
7. Preparation of teaching aids- as per the suggestions of the school supervisors, the methodology lecturers shall teach the students preparation of charts, models, etc using low cost locally available material.
8. Celebration of days of importance- Women's day- Ms. Teenat was made incharge of planning for celebration of teacher's day and Ambedkar Jayanti.
9. Conduct of examinations- Dr. Saroja was requested to prepare a detailed schedule of internal tests to be conducted. She would be incharge of collecting question papers, getting them corrected and analysed.
10. Any other point: The principal asked the lecturers to publish papers in research journals.
11. The meeting terminated with the vote of thanks by the chair-person.

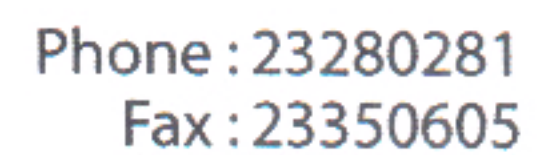
Vibha Asthana

Principal

Principal

Ghulam Ahmed College of Education





Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

12-07-2021

Date :

Ref.:

NOTICE

There will be a staff meeting on 15.07.2021 at 11 am in the Conference hall of the college.

The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Conduct of Value added courses
4. Review of portions covered in different subjects.
5. Conduct of extracurricular activities.
6. Covid protocol.
7. Invigilators for practical and theory exams.
8. Any other point with the permission of the chairperson.
9. Vote of thanks.

All the staff members are requested to attend the meeting without fail.

Vibron
Principal

Principal
Ghulam Ahmed College of Education



A. Kumar
 H. Kumar
 S. Kumar
 N. Kumar
 P. Kumar
 R. Kumar
 S. Kumar
 T. Kumar
 U. Kumar
 V. Kumar
 W. Kumar
 X. Kumar
 Y. Kumar
 Z. Kumar



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date: 16-07-2021

MINUTES OF MEETING

The minutes of the meeting which met on 15-07-2021 at 11am are as follows:

Business transacted:

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. ATR of the meeting held in February, 2021. Ms. Shruti made an exhaustive list of the suggestions from different stake holders with regards to curriculum of the B.Ed. and M. Ed. Courses. Each and every recommendation/ suggestion made was discussed and implemented.
4. Conduct of Value added courses- Mr. Raziuddin was asked discuss with the students and identify their areas of interest. Depending on that, value added certificates courses would be planned. Each course would be for minimum 30 hours. A few college lecturers volunteered to take up the courses.
5. Review of portions covered in different subjects- The principal asked each staff member about the portions covered and whether they were completing the portions as planned. Dr. Pauleen requested for extra classes in mathematics.
6. Conduct of extracurricular activities- Ms Tauqeer was assigned the responsibility of planning extracurricular activities after finding out what the students this year were interested in.
7. Covid protocol- The principal instructed all the staff members to follow COVID protocol strictly..
8. Invigilators for practical and theory exams- Dr. Saroja was asked to prepare a list of Invigilators for practical and theory exams for both the courses.
9. Any other point: The principal asked Dr. Najma Sultana to plan community welfare activities.
10. The meeting terminated with the vote of thanks by the chair-person.

Vibha Asthana
Principal

Principal
Ghulam Ahmed College of Education



Staff present :-

1. Prof. Vibha Asthana
2. Dr.N.Saroja
3. Dr. Najmaunnisa
4. Dr. Deevana Pauleen
5. Mrs.Nisy Asokan
6. Mrs Rafia Sultana
7. Mrs.Sd. Tabinda Qurrtulayan
8. Mr. Raziuddin Ahmed
9. Mrs. Syeda Tauqeer Fatima
10. Mrs. Shruti Bhargawa - Medical Leave
11. Mrs. Lubna Ali Khan
12. Mrs. Lubna Hussaini
13. Mrs. Ashrafunnisa
14. Ms. Noorul Huda
15. Mrs. Syeda Nishat
16. Dr. Afshan Abdul Karim
17. Mrs. Arshiya Begum
18. Mr. Syed Hamza Ali
19. Dr. Najma Sultana
20. Ms. Teenat Fatima
21. Mr. Hussain Ali Khan
22. Mr. Suresh Babu
23. Mrs. Surtha Kirthy
24. Mr. Mohd. Zabiuddin

Vibha Asthana

Principal

Ghulam Ahmed College of Education





Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA

PRINCIPAL

"MOUNT PLEASANT"

8-2-249 to 267, Road No. 3,

Banjara Hills, HYDERABAD - 500 034. (T.S.)

E-mail : gacoehyd@gmail.com

Website : www.gacoe.ac.in

Ref.:

Date : **17.06.2021**

NOTICE

There will be a staff meeting on 22.06.2021 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. To finalize M.Ed. Dissertation submission date.
4. To finalize CCE record submission date for B.Ed. IV Sem.
5. To finalize Community Project submission date for B.Ed. IV Sem.
6. To finalize Action Research submission date for B.Ed. IV Sem.
7. To finalize Nai-Taleem project submission date for B.Ed. IV Sem.
8. Any other point with the permission of the chairperson.
9. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



PRINCIPAL,

Ghulam Ahmed College of Education.

Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034

[Handwritten signatures in blue ink]



Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **22.06.2021**

MINUTES OF MEETING

The minutes of the meeting which met on 22.06.2021 at 11.00 AM., are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. It was decided to collect M.Ed. Dissertation report from M.Ed. students on 5th July.
4. It was decided to collect CCE record from B.Ed. students on 3th July.
5. It was decided to collect Community Project from B.Ed. students on 7th July.
6. It was decided to collect Action Research record from B.Ed. students on 3th July.
7. It was decided to collect Nai-Taleem record from B.Ed. students on 30th June.
8. Any other point: Nil
9. The meeting terminated with the vote of thanks by the chair person.

Staff present :

1. Dr.N.Saroja
2. Mrs.Nisy Ashokan
3. Mrs Rafia Sultana
4. Mrs. Najma Sultana
5. Dr. Deevana Pauleen
6. Mr. Suresh Babu
7. Mr. Raziuddin Ahmed
8. Mrs. Syeda Tauqeer Fatima
9. Noorul Huda
10. Mrs. Syeda Nishat
11. Dr. Afshan Abdul Karim



PRINCIPAL,

Ghulam Ahmed College of Education.

Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

20.02.2021

Date :

Ref.:

MINUTES OF MEETING

The minutes of the meeting which met on 20.02.2021 at 11am are as follows:

Business transacted:

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. **ATR of the previous meeting:** Induction program was planned and executed very successfully for both the courses. Dr. Pauleen sent letters to different stake holders to collect their opinion and suggestions regarding the present curriculum of the courses and the changes they recommend. Subjects were allotted to concerned lecturers in all the subjects. Time table for B.Ed. and M.Ed. courses was prepared by Dr. N. Saroja.
4. To review the suggestions from different stake holders with regards to curriculum of the B.Ed. and M. Ed. Courses- Ms. Shruti presented a consolidated list of all the suggestions made by different stake holders. It is as follows:
- 5.

Name of the Person	Designation	Suggestions given
Principal, Morning Star School	Principal	<ol style="list-style-type: none"> 1. Encourage teachers to wear saris and put up their hair. Otherwise they will look like students. 2. Please give practical exposure of handling Psychological problems of children along with theory. 3. A copy of the schedule of visits of college lecturers should be given to the school principal. 4. Student teacher should inform their supervisors before going to the class. So that all the classes are observed and suggestions are given.
Principal, Vidyaniketan High School	Principal	<ol style="list-style-type: none"> 1. Power Point Presentation should be used by teachers especially science teachers. 2. Techniques to maintain discipline in the class should be taught to the student teachers. 3. Home work given by the teachers should be corrected by them and feedback should be given to the students. 4. During Internship period, students should work as regular teachers. They should accept and do all the work assigned to them by the school principal.
Principal, New Model High School	Principal	<ol style="list-style-type: none"> 1. If case if any student has to take leave, he/she should inform one day in advance, to avoid disturbance in class schedule. 2. Student Teachers should strictly follow the time table given to them. They should go to the class on time and take the class for the complete duration. 3. A copy of the schedule of visits of college lecturers should be

Vibha Asthana

Principal

Ghulam Ahmed College of Education



		<p>given to the school principal.</p> <p>4. Please teach the students to make teaching aids using low cost local materials.</p> <p>5. Techniques to maintain discipline in the class should be taught to the student teachers.</p>
Principal, Solar High School	Principal	<p>1. Communication skills of teachers should be improved.</p> <p>2. Student's teachers should use specimens instead of models if possible.</p> <p>3. Teachers can use bi lingual method in subjects like science and social studies for better comprehension in students.</p>
Mr. Hemanth Hoshan	Pragathi College of Education.	<p>1. All period plans should be prepared and approved by methodology lecturers before internship.</p> <p>2. Students to be taught to make teaching aids using low cost local materials.</p> <p>3. Black board skill should be practiced by students teachers.</p> <p>4. Scholastic test papers should be prepared in consultation with the methodology lecturers and school teachers.</p>
Mrs. Masartath Anjum	Asst. Professor, Princess Durru shehvar College of Education for Women	<p>1. The curriculum of B.Ed. and M.Ed. courses should be revised as soon as possible because of lot of changes have happened during the pandemic.</p> <p>2. The present curriculum should be revised to include what is essential for the students throughout the nation.</p> <p>3. Stress should be on development of ICT skills in the student teachers.</p>
Ms. Zeba , Mujeeb Khatoon	Asst. Professor, Princess Durru shehvar College of Education for Women	<p>1. More activities should be included in the curriculum to obtain mastery of teaching skills, especially ICT skills.</p> <p>2. Practical skills for functioning in an increasingly dynamic community should be incorporated in the B.Ed. Course.</p> <p>3. Equal weight age should be given to the content, skill and the objectives of all the domains-cognitive, affective and psychomotor.</p> <p>4. Opportunities to learn about problem-solving, health maintenance ,inter-personal communications and purpose of live need to be given importance to.</p> <p>5. Individual difference in terms of abilities, interest and the needs should be stressed upon</p>
Mr. Hussain Ali Khan	Teacher, Sultan-Ul-Uloom Public School, Banjara Hills, Hyderabad	<p>1. Revision of school content should be incorporated. Students forget about school subjects when they grow up so. I feel it is necessary to make B.Ed. students revise school subjects.</p> <p>2. New ways of testing and evaluating the capabilities of students should be taught to the B.Ed. students.</p>
Mrs. Ashrafunissa	Teacher, Sultan-Ul-Uloom Public School, Banjara Hills, Hyderabad	<p>1. More Practice in making and use of audio visual teaching aids, subjects.</p> <p>2. More Practice in use of power point presentation and other technology tolls for teachers.</p> <p>3. Classroom management skills to be taught.</p>

The principal took note of all the points and instructed the staff members to take action accordingly and submit an Action taken report.

8 The meeting terminated with the vote of thanks by the chair-person.

V. B. B. B.
Principal

Principal

Ghulam Ahmed College of Education





Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **25.01.2021**

NOTICE

There will be a staff meeting on 27.01.2021 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. To schedule orientation programme for B.Ed. students.
4. Allotment of subjects to concerned lecturers.
5. Preparation of the Time table.
6. Allotment of mentors to B.Ed. & M.Ed. students.
7. Discussion of B.Ed. & M.Ed. year plan.
8. Review of the curricular and co-curricular activities of the previous year.
9. Any other point with the permission of the chairperson.
10. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



Vibha Asthana

PRINCIPAL,

Ghulam Ahmed College of Education,

Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034

[Handwritten signatures]



Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : 27.01.2021

MINUTES OF MEETING

The minutes of the meeting which met on 27.01.2021 at 11.00 AM., are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. Orientation programme for B.Ed. students is scheduled on 1st February 2021.
4. It was decided to allot subjects to concerned lecturers.
5. Discussed about preparation of time table for B.Ed. and M.Ed.
6. The curricular & co-curricular activities of the previous year were reviewed.
7. Any other point: Nil
8. The meeting terminated with the vote of thanks by the chair-person.

Staff present :

1. Dr.N.Saroja
2. Dr. Najmaunnisa
3. Mrs.Nisy Ashokan
4. Mrs Rafia Sultana
5. Mrs.Sd. Tabinda qurrtulayan
6. Mr. Raziuddin Ahmed
7. Mrs. Syeda Tauqeer Fatima
8. Mrs. Shruti Bhargawa
9. Mrs. Lubna Ali Khan
10. Mrs. Lubna Hussaini
11. Mrs. Ashrafunnisa
12. Ms. Noorul Huda
13. Mrs. Syeda Nishat
14. Dr. Afshan Abdul Karim
15. Mrs. Arshiya Begum
16. Mr. Syed Hamza Ali
17. Mrs. Najma Sultana
18. Dr. Deevana Pauleen
19. Ms. Jeenat Fatima
20. Mr. Hussain Ali Khan
21. Mr. Suresh Babu
22. Mrs. Surtha Kirthy
23. Mr. Mohd. Zabiuddin



PRINCIPAL,

Ghulam Ahmed College of Education.

Ghulam Ahmed College of Education

Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : 02.01.2021

MINUTES OF MEETING

The minutes of the meeting which met on 02.01.2021 at 11am are as follows:

Business transacted:

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. Induction programme for B.Ed. and Med. Students would be for 5 days. For the B.Ed. students it will be scheduled from 1st February 2021. The students will be oriented towards the syllabus of the Course and other rules and regulations of the college. A number of ice breaking activities, literary and cultural activities and motivational talks will be held in the first week. Ms. Rafiya Sultana was requested to prepare a detailed program.
4. To seek suggestions from different stake holders with regards to curriculum of the B.Ed. and M. Ed. Courses. Dr. Pauleen was asked to send letters to different stake holders and collect their opinion and suggestions regarding the present curriculum of the courses and the changes they recommend.
5. It was decided to allot subjects to concerned lecturers. Most of the subjects and topics allotted were of last year.
6. Discussed about preparation of time table for B.Ed. and M.Ed. Dr. N. Saroja was assigned the work of preparing time table for the Bed and Med courses.
7. The curricular & co-curricular activities of the previous year were reviewed. It was recorded that most of the activities were online due to the pandemic. The members were hopeful that things would get back to normal and the every year routine could be followed.
8. Any other point: The principal asked the lecturers to submit a list of books they wanted to be purchased, in their subject, by 15th February, 2021.
9. The meeting terminated with the vote of thanks by the chair-person.

Vibha
Principal

Principal
Ghulam Ahmed College of Education



Staff present:-

1. Prof. Vibha Asthana
2. Dr.N.Saroja
3. Dr. Najmaunnisa
4. Dr. Deevana Pauleen
5. Mrs.Nisy Asokan
6. Mrs Rafia Sultana
7. Mrs.Sd. Tabinda Qurrtulayan
8. Mr. Raziuddin Ahmed
9. Mrs. Syeda Tauqeer Fatima
10. Mrs. Shruti Bhargawa
11. Mrs. Lubna Ali Khan
12. Mrs. Lubna Hussaini
13. Mrs. Ashrafunnisa
14. Ms. Noorul Huda
15. Mrs. Syeda Nishat
16. Dr. Afshan Abdul Karim
17. Mrs. Arshiya Begum
18. Mr. Syed Hamza Ali
19. Dr. Najma Sultana
20. Ms. Teenat Fatima
21. Mr. Hussain Ali Khan
22. Mr. Suresh Babu
23. Mrs. Surtha Kirthy
24. Mr. Mohd. Zabiuddin

Vibha bsc

Principal

Ghulam Ahmed College of Education





Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **01.10.2020**

NOTICE

There will be a staff meeting on 06.10.2020 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Faculty Enrichment Programme for online teaching.
4. To plan for scheduled Three-Day Webinar on "Igniting Young minds with Research".
5. To upload registration forms for seminar.
6. To assign various duties to faculty for seminar.
7. Any other point with the permission of the chairperson.
8. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



PRINCIPAL,

Ghulam Ahmed College of Education,
Principal
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034

[Handwritten signatures]



Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA

PRINCIPAL

"MOUNT PLEASANT"

8-2-249 to 267, Road No. 3,

Banjara Hills, HYDERABAD - 500 034. (T.S.)

E-mail : gacoehyd@gmail.com

Website : www.gacoe.ac.in

Ref.:

Date : **06.10.2020**

MINUTES OF MEETING

The minutes of the meeting which met on 06.10.2020 at 11.00 AM., are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. Faculty Enrichment Programme for online teaching is planned and scheduled on 12th October 2020.
4. A state level Three-Day Webinar on "Igniting Young minds with Research" is scheduled from 19th to 21st November 2020 for the teaching staff and students of different M.Ed. colleges of Telangana state.
5. The resource person for webinar is eminent professors from other colleges and faculty of Ghulam Ahmed College of Education.
6. The registration forms for seminar to be uploaded as soon as possible for registration.
7. Various duties are assigned to faculty of Ghulam Ahmed College of Education for the seminar.
8. Any other point: Nil
9. The meeting terminated with the vote of thanks by the chair person.

Staff present :

1. Dr. Najmaunnisa
2. Mrs. Nisy Ashokan
3. Mrs. Rafia Sultana
4. Syeda Sofia
5. Mr. Raziuddin Ahmed
6. Mrs. Syeda Tauqeer Fatima
7. Mrs. Shruti Bhargawa
8. Mrs. Lubna Ali Khan
9. Mrs. Lubna Hussaini
10. Mrs. Ashrafunnisa
11. Ms. Noorul Huda
12. Dr. Afshan Abdul Karim
13. Mrs. Arshiya Begum
14. Mr. Syed Hamza Ali
15. Mrs. Najma Sultana
16. Dr. Deevana Pauleen
17. Ms. Teenat Fatima
18. Mr. Hussain Ali Khan
19. Mr. Suresh Babu
20. Mrs. Surtha Kirthy
21. Mr. Mohd. Zabiuddin



PRINCIPAL,

Ghulam Ahmed College of Education.
Ghulam Ahmed College of Education
Road No. 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : 06.02.2020

NOTICE

There will be a staff meeting on 10.02.2020 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Orientation on Micro teaching and Reflective teaching
4. Discussed about Internship phase II for B.Ed. II year students.
5. Discussion about preparation of time table.
6. An extension lecture on "Importance of Digital Literacy Skills".
7. A workshop to be organized on "Imparting participatory learner-centric, experiential learning through games and activities".
8. To Discuss about Mahatma Gandhiji's Nai Talim project for promoting experiential learning.
9. Vote of thanks.

All the staff members are requested to attend the meeting without fail.

(Handwritten signatures)



(Handwritten signature)
PRINCIPAL,
Ghulam Ahmed College of Education,
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA

PRINCIPAL

"MOUNT PLEASANT"

8-2-249 to 267, Road No. 3,

Banjara Hills, HYDERABAD - 500 034. (T.S.)

E-mail : gacoehyd@gmail.com

Website : www.gacoe.ac.in

Ref.:

Date : **10.02.2020**

MINUTES OF MEETING

The minutes of the meeting which met on 10.02.2020 at 11.00 AM., are as follows:

Business transacted:

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. Planning on Orientation on Micro teaching and Reflective teaching is done successfully.
4. Discussed about Internship phase II for B.Ed. II year students.
5. An extension lecture on "Importance of Digital Literacy Skills" by Ms.Imma (Academic Director, IGNIS) is organized for college students.
6. A Three hour workshop to be organized on "Imparting participatory learner-centric experiential learning through games and activities" on 4th March 2020.
7. The Department of Higher Education, MHRD and Hyderabad is organizing a workshop for college students on the topic "Mahatma Gandhiji's Nai Talim project for promoting experiential learning" on 13th March 2020.
8. Any other point: Nil
9. The meeting terminated with the vote of thanks by the chair person.

Staff present :

1. Dr.N.Saroja
2. Dr. Najmaunnisa
3. Mrs.Nisy Ashokan
4. Mrs Rafia Sultana
5. Mrs.Sd. Tabinda Qurrtulayan
6. Ms. Syeda Sofia
7. Mr. Raziuddin Ahmed
8. Mrs. Syeda Tauqeer Fatima
9. Mrs. Shruti Bhargawa
10. Mrs. Lubna Aly Khan
11. Mrs. Lubna Hussaini
12. Mrs. Ashrafunnisa
13. Ms. Noorul Huda
14. Mrs. Syeda Nishat
15. Mrs. Arshiya Begum
16. Mr. Syed Hamza Ali
17. Shaik Habeeba Sultana
18. Mrs. Najma Sultana
19. Dr. Deevana Pauleen
20. Ms. Teenat Fatima
21. Mr. Hussain Ali Khan
22. Mr. Suresh Babu
23. Mrs. Surtha Kirthy
24. Mr. Mohd. Zabiuddin



Vibha Asthana

PRINCIPAL,

Ghulam Ahmed College of Education.

Principal

Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Date :15.11.2019.....

Ref.:

NOTICE

There will be a staff meeting on 18.11.2019 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. To plan a One-Day workshop on "Integrating Technology".
4. Discussion about Internship phase I for B.Ed. first year students.
5. To plan for the observation of regular school teachers classes- familiarization with school.
6. To plan and organize Reflective journal and E-portfolio for B.Ed. first year students.
7. Any other point with the permission of the chairperson.
8. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



Vibha Asthana
PRINCIPAL,

Ghulam Ahmed College of Education.

Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034

MT *Singh* *S*



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **18.11.2019**

MINUTES OF MEETING

The minutes of the meeting which met on 18.11.2019 at 11.00 AM., are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. A One-Day workshop on "Integrating Technology into Teaching" by Balswecha is scheduled on 28th December 2019.
4. Discussed about Internship phase I for B.Ed. first year students.
5. Planned for the observation of regular school teachers' classes- familiarization with school.
6. Discussed about Reflective journal and E-portfolio for B.Ed. first year students.
7. Any other point: Nil.
8. The meeting terminated with the vote of thanks by the chair person.

Staff present :

1. Dr.N.Saroja
2. Dr. Najmaunnisa
3. Mrs.Nisy Ashokan
4. Mrs Rafia Sultana
5. Mr. Raziuddin Ahmed
6. Mrs. Syeda Tauqeer Fatima
7. Mrs. Shruti Bhargawa
8. Ms. Noorul Huda
9. Mrs. Syeda Nishat
10. Mrs. Najma Sultana
11. Dr. Deevana Pauleen
12. Mr. Suresh Babu



Vibha

PRINCIPAL,

Ghulam Ahmed College of Education.

Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **05.07.2019**

NOTICE

There will be a staff meeting on 09.07.2019 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. To schedule and organize extension lecture on "Tool Kit for Collaboration Skills".
4. To review the report of workshop held on 29th June 2019 on the topic "Demonstration of Arts & Craft items and preparation of Teaching Aids".
5. To plan an Education field trip to Shilparaman for college students.
6. To Plan about induction program for students and parents of B.Ed. First year students.
7. Any other point with the permission of the chairperson.
8. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



Vibha Asthana
PRINCIPAL,

Ghulam Ahmed College of Education,
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : 09.07.2019

MINUTES OF MEETING

The minutes of the meeting which met on 09.07.2019 at 11am are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. An extension lecture on by Mr. Manish Rai on "Tool Kit for Collaboration Skills" is scheduled and planned for 18th July 2019.
4. Reviewed the report of workshop on "Demonstration of Arts & Craft items and preparation of Teaching Aids" held on 29th June 2019.
5. An Education field trip to Shilparaman for college students is scheduled on 20th July 2019.
6. Discussed about induction program for students and parents of B.Ed. First year students.
7. Any other point: Nil
8. The meeting terminated with the vote of thanks by the chair person

Staff present :

1. Dr.N.Saroja
2. Dr. Najmaunnisa
3. Mrs.Nisy Ashokan
4. Mrs Rafia Sultana
5. Mrs.Sd. Tabinda Qurrtulayan
6. Mrs. Syeda Sofia
7. Mr. Raziuddin Ahmed
8. Mrs. Syeda Tauqeer Fatima
9. Mrs. Shruti Bhargawa
10. Mrs. Lubna Ali Khan
11. Mrs. Lubna Hussaini
12. Mrs. Ashrafunnisa
13. Mrs. Syeda Nishat
14. Mrs. Arshiya Begum
15. Mr. Syed Hamza Ali
16. Mrs. Najma Sultana
17. Ms. Teenat Fatima
18. Mr. Hussain Ali Khan
19. Mr. Suresh Babu
20. Mrs. Surtha Kirthy
21. Mrs. Sidra Hassan
22. Mr. Mohd. Zabiuddin
23. Ms. Mudassir Sultana



Vibha Asthana
PRINCIPAL,

Ghulam Ahmed College of Education.
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **07.02.2019**

NOTICE

There will be a staff meeting on 11.02.2019 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Schedule for M.Ed. seminar.
4. Schedule for M.Ed. II semester internal assessment test I.
5. To plan B.Ed. Semester II Internship phase II.
6. To plan and schedule, a One-Day seminar on "Career Counseling, Interview Preparation and Resume Writing".
7. Any other point with the permission of the chairperson.
8. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



V. B. Bhat
PRINCIPAL,

Ghulam Ahmed College of Education.
Principal
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **11.02.2019**

MINUTES OF MEETING

The minutes of the meeting which met on 11.02.2019 at 11.00 AM., are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. It was decided to conduct M.Ed. seminar on every Saturday.
4. It was decided to conduct M.Ed. II semester internal assessment test I from 18th February to 22th February.
5. B.Ed. Semester II students is scheduled to visit schools for Internship phase II from 1st March 2019 to 20th March 2019.
6. A One-Day seminar on "Career Counseling, Interview Preparation and Resume Writing" by Mr. Venkat Pradhumna is scheduled on 9th April 2019 for college students.
7. Any other point: Nil.
8. The meeting terminated with the vote of thanks by the chair person.

Staff present :

1. Dr.N.Saroja
2. Dr. Najmaunnisa
3. Mrs.Nisy Ashokan
4. Mrs Rafia Sultana
5. Mrs.Sd. Tabinda Qurrtulayan
6. Mrs. Syeda Sofia
7. Mr. Raziuddin Ahmed
8. Mrs. Syeda Tauqeer Fatima
9. Mrs. Shruti Bhargawa
10. Mrs. Lubna Hussaini
11. Mrs. Ashrafunnisa
12. Mrs. Syeda Nishat
13. Mrs. Arshiya Begum
14. Mr. Syed Hamza Ali
15. Shaik Habeeba Sultana
16. Mrs. Najma Sultana
17. Dr. Deevana Pauleen
18. Ms. Teenat Fatima
19. Mr. Hussain Ali Khan
20. Mr. Suresh Babu
21. Mrs. Surtha Kirthy
22. Mrs. Sidra Hassan



Vibha Asthana
PRINCIPAL

Ghulam Ahmed College of Education.
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **05.11.2018**

NOTICE

There will be a staff meeting on 08.11.2018 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. To schedule date for wellness program.
4. To schedule and plan for workshop on "Demonstration of Arts & Craft items and preparation of Teaching Aids".
5. To plan a picnic to "Wild Waters" for college students.
6. Any other point with the permission of the chairperson.
7. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



Vibha Asthana
PRINCIPAL,

Ghulam Ahmed College of Education.

Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034

[Handwritten signatures]



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **08.11.2018**

MINUTES OF MEETING

The minutes of the meeting which met on 08.11.2018 at 11.00 AM., are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. A wellness program by Ms. Arshiya on "How to Eat a Balanced Diet and lead a Healthy life" is scheduled on 26th November.
4. A workshop on "Demonstration of Arts & Craft items and preparation of Teaching Aids" is scheduled to be conducted for B.Ed. students in December.
5. A picnic to Wild Waters is scheduled on 17th November for college students.
6. Any other point: Nil
7. The meeting terminated with the vote of thanks by the chair person

Staff present :

1. Dr.N.Saroja
2. Dr. Najmaunnisa
3. Mrs.Nisy Ashokan
4. Dr.P.Vijayalaxmi
5. MS. Rafia Sultana
6. Ms. Syeda Sofia
7. Mrs. Lubna Hussaini
8. Mrs. Ashrafunnisa
9. Shaik Habeeba Sultana
10. Mrs. Najma Sultana
11. Dr. Deevana Pauleen
12. Mr. Suresh Babu
13. M. Hari Babu
14. Mrs. Qudsia Arsheen



Vibha Asthana
PRINCIPAL,
Ghulam Ahmed College of Education,
Principal
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **13.07.2018**

NOTICE

There will be a staff meeting on 17.07.2018 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. To plan for B.Ed. Semester III, Internship Phase III.
4. To schedule a date for extension lecture on "Pedagogic Prototype".
5. Any other point with the permission of the chairperson.
6. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



V. B. Asthana
PRINCIPAL,

Ghulam Ahmed College of Education.

Principal
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034

AV
My

D

Shy



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **17.07.2018**

MINUTES OF MEETING

The minutes of the meeting which met on 17.07.2018 at 11.00 AM., are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. B.Ed. Sem III students is scheduled to visit schools for Internship phase III from 17th September 2017 till 21st December.
4. An extension lecture by Ms. Girija Rao (Nurturing Consultant in Child Développement) on "Pedagogic Prototype" is scheduled on 2^{4th} September 2018.
5. Any other point: Nil
6. The meeting terminated with the vote of thanks by the chair-person.

Staff present :

1. Dr.N.Saroja
2. Dr. Najmaunnisa
3. Mrs.Nisy Ashokan
4. Dr.P.Vijayalaxmi
5. Ms. Rafia Sultana
6. Ms. Syeda Sofia
7. Mr. Raziuddin Ahmed
8. Mrs. Syeda Tauqeer Fatima
9. Mrs. Lubna Hussaini
10. Mrs. Ashrafunnisa
11. Mrs. Syeda Nishat
12. Ms. Shaik Habeeba Sultana
13. Mrs. Najma Sultana
14. Dr. Deevana Pauleen
15. Mr. Hussain Ali Khan
16. Mr. Suresh Babu
17. Mrs. Surtha Kirthy
18. Mrs. Sidra Hassan
19. Mr. Mohd. Zabiuddin
20. Mrs. Noor Askari
21. Mrs. Qudsia Arsheen



PRINCIPAL,

Ghulam Ahmed College of Education,
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **13.02.2018**

NOTICE

There will be a staff meeting on 17.02.2018 at 11.00 AM., in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Schedule for M.Ed. II semester, internal test II
4. Submission of M.Ed. Dissertation Report.
5. Any other point with the permission of the chairperson.
6. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



Vibha Asthana
PRINCIPAL,
Ghulam Ahmed College of Education.
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034

[Handwritten signatures]



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : **17.02.2018**

MINUTES OF MEETING

The minutes of the meeting which met on 17.02.2018 at 11.00 AM., are as follows:

Business transacted:

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. It was decided to conduct M.Ed. II semester, internal test II from 21st February to 24st February. The lecturers were asked to complete the portions by then.
4. It was decided to collect the Dissertation Reports from the students of M.Ed. course on 5th March. All the guides were asked to inform their students accordingly.
5. Any other point: The lecturers were asked to identify prominent educationists to invite as chief guest at Seminars, etc this year.
6. The meeting terminated with the vote of thanks by the chair-person.

Staff present :

1. Dr.N.Saroja
2. Mrs.Nisy Ashokan
3. Dr.P.Vijayalaxmi
4. Ms. Rafia Sultana
5. Ms. Syeda Sofia
6. Mr. Raziuddin Ahmed
7. Mrs. Syeda Tauqeer Fatima
8. Mrs. Lubna Hussaini
9. Mrs. Ashrafunnisa
10. Mrs. Arshiya Begum
11. Mr. Syed Hamza Ali
12. Shaik Habeeba Sultana
13. Mrs. Najma Sultana
14. Dr. Deevana Pauleen
15. Ms. Teenat Fatima
16. Mr. Hussain Ali Khan
17. Mr. Suresh Babu
18. Mrs. Surtha Kirthy
19. Mrs. Sidra Hassan
20. Mr. Hari Babu
21. Mr. Mohd. Zabiuddin
22. Mrs. Noor Askari
23. Mrs. Qudsia Arsheen
24. Mrs. Syeda Tabinda Qurrtulayan
25. Mrs. Farzana Shehla



PRINCIPAL,
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281
Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : 03.11.2017

NOTICE

There will be a staff meeting on 07.11.2017 at 11.00 AM in the conference hall. The agenda of the meeting will be as follows:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Orientation on the M.Ed. Dissertation.
4. To plan for B.Ed. Semester III, Internship Phase III.
5. To schedule and plan for Demonstration-cum-Lecture by an expert on "Ikebana Style of Flower Arrangement".
6. A workshop on "Demonstration of Art & Craft items and preparation of Teaching Aids".
7. To plan a picnic for students.
8. Any other point with the permission of the chairperson.
9. Vote of thanks.

All the staff members are requested to attend the meeting without fail.



V. B. Asthana

PRINCIPAL,

Ghulam Ahmed College of Education,
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034



Phone : 23280281

Fax : 23350605

Ghulam Ahmed College of Education

(Estd. by Sultan-ul-Uloom Education Society)

(Regd. No. 358 of 1980)

Accredited by NAAC

Prof. VIBHA ASTHANA
PRINCIPAL

"MOUNT PLEASANT"
8-2-249 to 267, Road No. 3,
Banjara Hills, HYDERABAD - 500 034. (T.S.)
E-mail : gacoehyd@gmail.com
Website : www.gacoe.ac.in

Ref.:

Date : 07.11.2017

MINUTES OF MEETING

The minutes of the meeting which was held on 07.11.2017 at 11.00 AM., are as follows:

Business transacted :

1. The meeting commenced with recitation of Qirat, a few verses from the holy Quran was recited.
2. The minutes of the previous meeting were approved.
3. An orientation to M.Ed. students for Dissertation was successfully planned. Dr.Najmunissa was asked to give the orientation to the students.
4. B.Ed. Sem III students are scheduled to visit schools for Internship phase III from 2nd December 2017 till 27th February 2018. Ms.Rafiya and Ms.Najma were asked to plan the schedule of school internship as per the residence of the students. The winter vacations of the schools should also be kept in mind.
5. It was suggested that a Demonstration-cum-Lecture on "Ikebana Style of Flower Arrangement" be scheduled on 19th November 2017. The principal suggested that Ms. Sharmila Agarwal, an Ikebana master be invited to give the demonstration to the students.
6. A workshop on "Demonstration of Art & Craft items and preparation of Teaching Aids" is to be conducted for B.Ed. students on 2nd December 2017. The methodology lecturers were asked to identify artists by next week to give the demonstration to the students.
7. A picnic to "Wonderla" will be organized for the college students on 25th November 2017, as it close by and of interest to the students.
8. Any other point: Dr.N.Saroja was requested to monitor the punctuality and regularity of students.
9. The meeting terminated with the vote of thanks by the chair-person.

Staff present :

1. Dr.N.Saroja
2. Dr. Najmaunnisa
3. Mrs.Nisy Ashokan
4. Dr.P.Vijayalaxmi
5. MS. Rafia Sultana
6. Syeda Sofia
7. Mr. Raziuddin Ahmed
8. Mr. Syed Hamza Ali
9. Shaik Habeeba Sultana
10. Mrs. Najma Sultana
11. Dr. Deevana Pauleen
12. Mrs. Surtha Kirthy
13. Mr. Mohd. Zabiuddin
14. Mr. Rajib Chakraborty
15. Mrs. Farzana Shehla
16. Dr. T. Sumalini



PRINCIPAL,

Ghulam Ahmed College of Education.
Ghulam Ahmed College of Education
Road No: 3, Banjara Hills,
HYDERABAD-500 034